

14 May 2010

Dear Councillor

## **MUSEUM MANAGEMENT WORKING GROUP**

A meeting of the Museum Management Working Group will be held on Monday 24 May 2010 at 6.00 pm in the Museum School Room, Museum Street, Saffron Walden.

Yours faithfully

JOHN MITCHELL

Chief Executive

### **A G E N D A**

- 1 Apologies for absence and declarations of interest.
- 2 To receive notes of the meeting held on 2 February 2010 (attached).
- 3 Matters arising.
- 4 Report of Saffron Walden Museum Society Ltd .
- 5 Curator's Quarterly Report (attached).
- 6 Heritage Quest Centre project update (verbal report).
- 7 Any other business the Chairman considers urgent.
- 8 Date of next meeting.

To: Councillors R H Chamberlain, **K Eden**, D J Morson and S Schneider (Uttlesford Members)

And to:

J Bullen, D Laing, S Hollingworth (minutes only), P Salvidge and A Watson (Museum Society); Maureen Evans, Sarah Kenyon, Carolyn Wingfield (Uttlesford District Council).

Lead Officer. Carolyn Wingfield  
Democratic Services Officer: Cathy Roberts

Enc: Minutes, Reports as listed above